



## Easy Documents®

### DRAMATICALLY REDUCE TIME AND EFFORT

Easy Documents can help you complete document creation and distribution tasks in hours instead of days or weeks, translating into tangible cost savings.

### UTILIZE ALL OF YOUR HR/PAYROLL DATA

Easy Documents leverages the power of SpinifexIT's Easy Reporter to access all of your SAP HR/Payroll data, including results and clusters that other tools don't.

### PRE-POPULATE FORMS DIRECTLY FROM SAP

With Easy Documents, you can easily and automatically populate forms and regulatory documents such as employment or tax forms with SAP HR/Payroll data.



### Revolutionizing document creation and distribution

SpinifexIT's Easy Documents leverages the power of the Easy Reporter reporting tool to gather data and generate and distribute custom documents and reports – all without any programming or scripting.

Easy Documents resides inside SAP® so there is no additional hardware required and it is so intuitive that users can create their own documents after only a brief training. It truly is that easy.

With Easy Documents, you can combine multiple reports in a single document and can easily include logos, images, and graphics. You can even pre-populate important regulatory, employment or benefits forms or PDFs to speed on-boarding, enrollment, or mass changes.

### KEY BENEFITS

- Allows even the least technical payroll or HCM user to build, produce and distribute documents directly from SAP
- Eliminates the need for SAPscript, custom ABAP, and manual mail merge processes
- Allows you to automate and email documents to internal and external stakeholders
- Accesses information from within SAP, so there is no need to manipulate data in external programs, saving time and the risk of error
- Easily include logos, pictures, charts or graphs to create more meaningful, professional looking documents

Whether you need to create performance review forms, compensation documents, benefits statements or any other document from SAP HR/Payroll, Easy Documents will save time, money, and valuable resources.

To schedule a personalized demo and to learn more about how SpinifexIT solutions make SAP HR/Payroll faster and easier, contact [sales@spinifexit.com](mailto:sales@spinifexit.com) today.

